

Management Committee

Date: 28th June 2017



Development Day: Proposals for future CPP meetings

1.0 Purpose

It was highlighted by partners at Development Day on 7 June that CPP meetings format, frequency and administrative matters should be discussed to improve efficiency.

2.0 Recommendations

Consider the discussion of the Development Day providing further comment where required so that these can be considered in a further meeting on this, taking place 28 June (pm).

3.0 Background

Changes to the Council's support available to Area Community Planning Groups prompted a discussion on the format and frequency of Management Committee meetings with key highlights from that discussion outlined here.

4.0 Discussion highlights and proposals

Area Community Planning Meetings

- Fewer meetings might result in a loss of momentum for progressing actions and that the current agendas were already very full.
- Preference was to maintain the current frequency of meetings for Area Community Planning Groups.
- Partners may be able to assist with meetings to ensure 4 per year, requires further discussion with Shirley MacLeod on what's involved.
- Meetings may benefit from action tracker instead of full minute.
- Less onerous administration may allow partners to take on some responsibility to assist meeting frequency. Requires discussion with Shirley MacLeod.

Management Committee meetings

- Potential to reduce meetings if linking one to the CPP annual Full Partnership.

- Management Committee was well attended and this benefitted partnership working. VC will always remain an option for those unable to attend in person.
- Need a clear purpose for agenda items, rather than coming to Management Committee purely for information.
- Consider webinars and other formats for information/ document sharing.

Chief Officers Group

- Chief Officers Group could be on an 'as and when' required basis.
- Need clear remit for this Group

5.0 Conclusions

Suggestions have been made to improve the efficiency of CPP meetings. Members are asked to contribute to the points here to support a meeting on 28 June (pm) that will take these forward.

6.0 Implications

Strategic Implications	The Management Committee looks at all six outcomes.
Consultations, Previous considerations	This report is informed by those present at the Development Day held on the 7 th June
Resources	Potential for partner resources to be used in meetings
Prevention	N/A
Equalities	N/A

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